

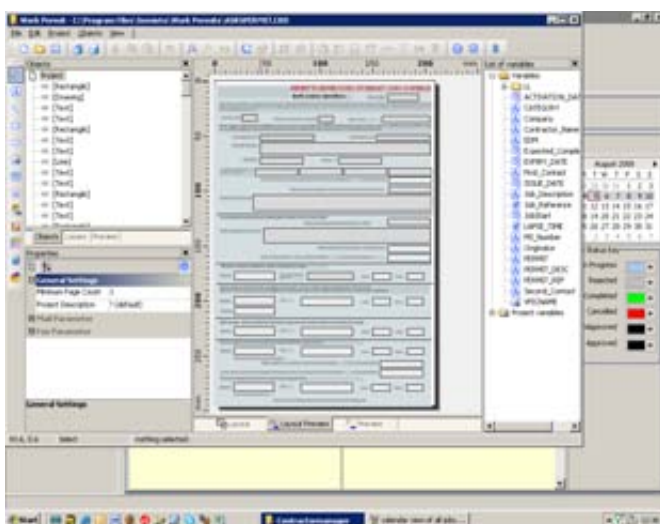
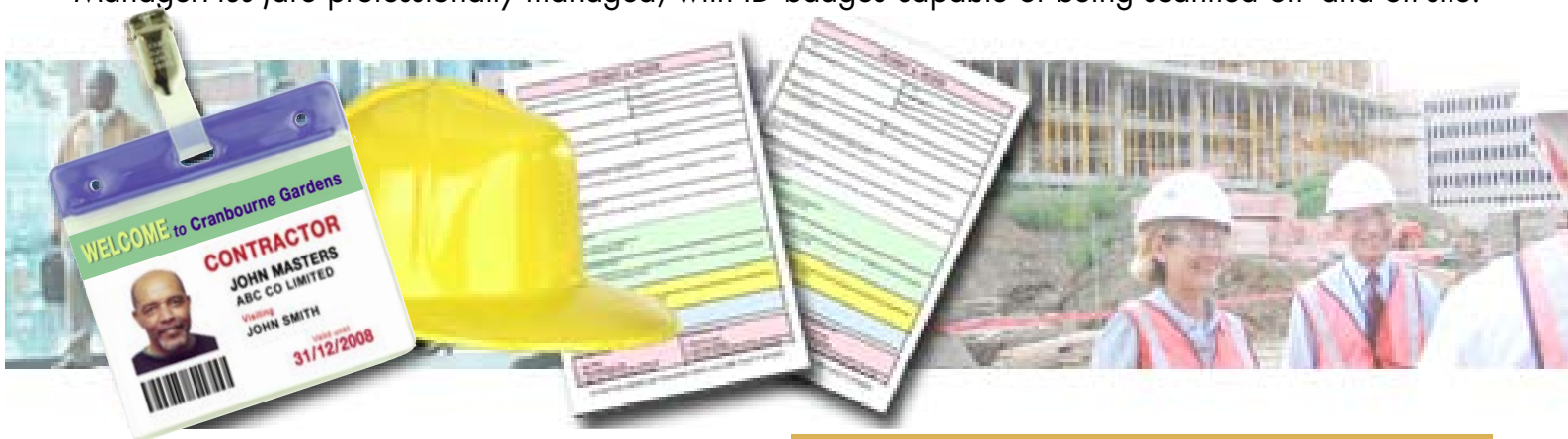


Contractor Manager

VisiBadge Contractor Manager is a program for issuing Permits-to-Work, Method Statements, Risk Assessments which fully interact with our Visitor ManagerPlus software. It allows a number of authorised users to book approved contractors and their staff onto jobs from multiple sites, in a collaborative and organised manner. All relevant departments can automatically be notified of work to be carried out.

This facilitates the reservation of approved contractors or their teams. It prevents 'non-approved' contractors from being booked, and monitors the entire process of the contract; from who is due at a particular site, and what project/task they are working on, to whether they have the correct permits, insurances and up-to-date inductions.

At the reception desk all contractors, (and visitors, as this shares the same platform as 'Visitor ManagerPlus') are professionally managed, with ID badges capable of being scanned on- and off-site.



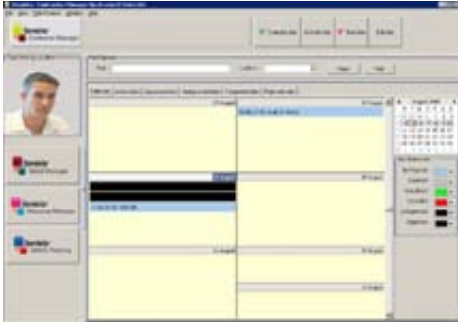
FEATURES

- All types of permits are held on the database
- When the job is booked the system will force the host to complete the appropriate permit
- Up to half the permit is auto-filled from the information in the database
- Permit is held in the system to be printed on arrival of the contractor for signing
- Complete record of all permits is held with a unique reference number
- Reports can be run on the database
- Links to VisiBadge Visitor Manager
- Contractor satisfaction level grading

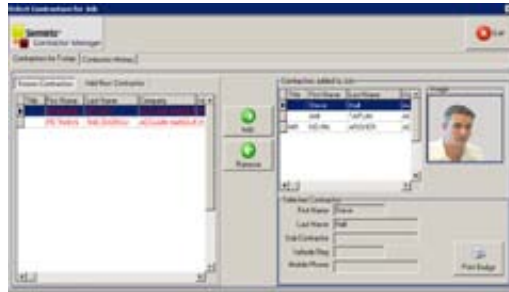
Health and Safety legislation requires you to inform all visitors and contractors of your procedures as they enter your site. It's easy with our range of VisiBadge software.



Contractor Manager Screen Shots



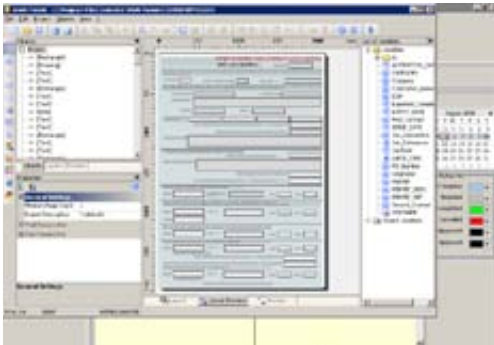
Creating custom permits



Assign contractor to a job



Job creation screen



Creating custom permits



Job confirmation can be emailed

Cost Savings

- No longer need to buy and write out permits
- Contractors not charging you whilst waiting in reception for host
- Seamless transfer of job information to front desk
- All contractors invoices can be checked against actual hours, eventually to out-bound invoicing
- Contractors pre-warned of your rules before arrival by email, non observance, no admission
- Single reference point to check a job has been booked
- Reports can be used to identify problem areas, (i.e. why are we having so many call outs to conveyor system, or why is one particular contractor getting all the work from X ?)
- Comparison of costs for certain jobs across sites, global rates can be set/negotiated
- Single sourcing

Email Confirmation

- Email address taken for all contractors/companies
- 24/48 hours before the visit confirmation email sent to the company confirming job details
- Email will list any special conditions applying to the job, and can attach appropriate PDF on rules and procedures (for instance 'working at heights rule')
- Host can be copied in as a reminder to be prepared for visit

PVC or paper passes

